

## EDUCATION AGENT APPLICATION

Please provide a copy of your business profile and attach associated documentation.

APPLICANT DETAILS	
Registered Business Name	
Name of Proprietors or Directors:	
Years Established	
Address	
Principal Contact Name:	
Qualifications held by the Contact Person:	
Telephone:	Mobile Number:
Fax:	Email
Website	

This document contains our **'Education Agent Code of Conduct'** which was developed to outline a set of base guidelines governing the responsibilities and accountabilities of each party to the relationship. This document should be read in conjunction with the Education Agents Agreement. These documents outline our responsibilities in contributing to the rights of all stakeholders.

The following questions have been developed to enable us to complete the assessment of your application, please answer the following questions and provide documented evidence where requested:



9. How do you ensure you and your staff keep up to date with legislation relevant to the International Education in Australia? (ie ESOS Act, ESOS Regulations, National Code 2018, Standards for RTO's 2015)?
10. Is your company affiliated with any other businesses (for example migration agents)?  
YES / NO If "YES", please specify:

Please provide two (2) referees that we may contact to verify your business services, must be current education providers you deal with in Australia:

**Referee 1**

College Name:

Contact Name:

Position Title:

Phone:

Fax:

Email:

Mobile:

Address:

**Referee 2**

College Name:

Contact Name:

Position Title:

Phone:

Fax:

Email:

Mobile:

Address:

**Applicant's Declaration:**

I, \_\_\_\_\_ confirm that the information provided in this application is true and accurate to the best of my knowledge. I authorize TACIS to contact my referees to collect information/details as required.

**Name:**

**Signature**

**Position:**

**Date:**

*\*Please note: Incomplete application forms will not be taken into consideration. Completion of this form does not result in automatic approval for appointment. Please, attach any relevant supporting documents as TACIS's decision to offer an Agent Agreement will be based on the contents of this application form, the strategic alignment to market needs, the current representations in the region and reference checks.*